

PERMIT APPLICATION

Permit Application Center
12055 Government Center Parkway
Suite 230
Fairfax, Virginia 22035-5504
703-222-0801, TTY 711
www.fairfaxcounty.gov/buildingpermits



County use only

| | |
|--------------------|------------|
| | Fee |
| Building # _____ | \$ _____ |
| Mechanical # _____ | \$ _____ |
| Electrical # _____ | \$ _____ |
| Plumbing # _____ | \$ _____ |
| Fire # _____ | \$ _____ |
| Appliance # _____ | \$ _____ |

Tax Map # _____ Parent # _____ Plan # _____

Job Location _____

Street Address _____

Lot Number _____ Building _____ Floor _____ Suite _____

Tenant's Name _____ Subdivision _____

Owner Information _____

Name _____ Owner _____ Tenant _____

Address _____

City _____ State _____ ZIP _____

Phone _____ Email _____

Contractor Information (see back for additional contractors) _____

Company Name _____ Same as Owner

Address _____ Contractor ID # _____

City _____ State _____ ZIP _____

Phone _____ Email _____

State Contractor's License # _____ County BPOL # _____

Applicant Information (see back for additional applicants) _____

Name _____ Contact ID # _____

Address _____

City _____ State _____ ZIP _____

Phone _____ Email _____

Designated Mechanics Lien Agent (residential only) _____

Name _____ None Designated

Address _____

City _____ State _____ ZIP _____

Phone _____ Email _____

Description of Work _____

Estimated Cost \$ _____ House Type _____ Masterfile Number _____

I hereby certify that I have authority to make this application, that the information is complete and correct, and that the construction and/or use will conform to the building code, the zoning ordinance and other applicable laws and regulations which relate to the property.

Signature of Owner, Master or Agent _____ Date _____

Printed Name _____ Title _____

COUNTY USE ONLY

Licensing _____ Date _____ Permit Issued _____ Date _____

Company / Applicant Name _____
 Address _____ Contractor ID / Contact ID # _____
 City _____ State _____ ZIP _____
 Phone _____ Email _____
 State Contractor's License # _____ County BPOL # _____

Company / Applicant Name _____
 Address _____ Contractor ID / Contact ID # _____
 City _____ State _____ ZIP _____
 Phone _____ Email _____
 State Contractor's License # _____ County BPOL # _____

Company / Applicant Name _____
 Address _____ Contractor / Contact ID # _____
 City _____ State _____ ZIP _____
 Phone _____ Email _____
 State Contractor's License # _____ County BPOL # _____

I certify that in accordance with Section 4-7.2-3(G) of the Fairfax County Code, a contractor listed on this permit application is exempt from current business license tax based on the prior year gross receipts attributed to their business.

Name _____ Contractor Agent
 Signature _____ Date _____

- The boxes below, completed by your permit technician, indicate the county agencies and their corresponding addresses that must be approved prior to permit issuance.
- Zoning:** Herrity Building, Suite 250. *Zoning will review your project for compliance with the Zoning Ordinance. For permit applications in the town of Vienna, you must start your process at the Vienna town hall, 127 Center Street South.*
 - Site Application Center:** Herrity Building Information Center, Suite 230. *The Site Application Center will ensure your project complies with site-related ordinances and regulations such as the Chesapeake Bay Preservation Ordinance.*
 - Cashier:** Herrity Building, Suite 236. *The cashier accepts most fees in the form of cash, check and all major credit cards. You may incur additional fees during the permit review process, and thus may need to visit the cashier again prior to Log-out.*
 - Health Department:** Kelly Square, 10777 Main Street, Fairfax. *The Health Department reviews permit applications for properties with a well or septic system, food service establishments, hotels, private schools and some daycare centers.*
 - Residential Walk-Through:** Herrity Building, Suite 252. *While you wait, Residential Walk-Thru counter reviews construction plans for small residential projects to ensure compliance with the building code.*
 - Building Plan Review:** Herrity Building, Suite 324. *Building Plan Review ensures construction plans for your large residential or commercial projects meet the provisions of the building code and applicable referenced standards.*
 - Wastewater:** Government Center, 12000 Government Center Parkway, Suite 358, Fairfax. *Wastewater reviews projects which involve public sewer, such as building a new home or adding fixture units in a commercial space.*
 - Log-out:** Herrity Building Information Center, Suite 230. *As your last stop, the technicians in Log-out review your complete submission package, ensure all the appropriate agencies have approved your project and print your permit.*

EQUIPMENT WORKSHEET

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 12055 Government Center Parkway
 Suite 230
 Fairfax, Virginia 22035-5504
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This worksheet is required to be submitted with Household Appliance, Mechanical, Electrical and Plumbing permit applications.

Parent Permit # _____

The equipment listed on this worksheet is the most commonly requested for each permit type and not inclusive of all work requiring a permit. Equipment not listed herein must be provided in the areas marked "other" or included on attached sheets.

Household Appliance

Residential: New Replacement

| QTY | DESCRIPTION | QTY | DESCRIPTION | QTY | DESCRIPTION | QTY | DESCRIPTION | QTY | DESCRIPTION |
|-------|--------------------|-------|------------------|-------|-------------------------|-------|---------------------------|-------|---------------------------|
| _____ | Air Cleaner/Filter | _____ | Dishwasher | _____ | Humidifier | _____ | Shower | _____ | Water Heater-Electric |
| _____ | AC Central System | _____ | Disposal | _____ | Ice Maker | _____ | Sink/Lavatory | _____ | Water Heater-Gas |
| _____ | AC Condensing Unit | _____ | Exhaust Fan | _____ | Laundry Tub | _____ | Smoke Detector (Wired In) | _____ | Water Heater-Oil |
| _____ | Attic Fan | _____ | Furnace-Electric | _____ | Lighting Fixtures | _____ | Solar Energy Equipment | _____ | Water Treatment Equipment |
| _____ | Bathtub | _____ | Furnace-Gas | _____ | Oven-Electric | _____ | Stove-Electric | _____ | Wood Stove (heater) |
| _____ | Ceiling Fan | _____ | Furnace-Oil | _____ | Oven-Gas | _____ | Stove-Gas | _____ | Other _____ |
| _____ | Dryer-Electric | _____ | Gas Log | _____ | Prefabricated Chimney | _____ | Sump Pump | _____ | Other _____ |
| _____ | Dryer-Gas | _____ | Heat Pump | _____ | Prefabricated Fireplace | _____ | Trash Compactor | _____ | Other _____ |
| _____ | Dehumidifier | _____ | Hose Bibb | _____ | Pressure Reducing Valve | _____ | Water Closet (toilet) | _____ | Other _____ |

Mechanical

Residential: New Replacement

Duct Work: Yes No

Geothermal: Yes No

| QTY | DESCRIPTION | RATING | QTY | DESCRIPTION | RATING | QTY | DESCRIPTION | QTY | DESCRIPTION |
|-------|-------------------------|--------|-------|------------------------|--------|-------|-----------------------|-------|-------------------------|
| _____ | Air Conditioner-Tons | _____ | _____ | Furnace Solid Fuel-MBH | _____ | _____ | Exhaust Fan | _____ | Gas-Furnace |
| _____ | Air Conditioner-Tons | _____ | _____ | Boiler-Water Heater | _____ | _____ | Expansion Tank | _____ | Gas-Grill |
| _____ | Furnace Electric-KW | _____ | _____ | Hot Water Storage Tank | _____ | _____ | Tankless Water Heater | _____ | Gas-Log |
| _____ | Furnace Electric-KW | _____ | _____ | Piping of Equipment | _____ | _____ | Hydronic Piping | _____ | Gas-Log Lighter |
| _____ | Furnace Gas-MBH | _____ | _____ | Other-Tons | _____ | _____ | Indirect HW Heater | _____ | Gas-Oven-Broiler |
| _____ | Furnace Gas-MBH | _____ | _____ | Other-MBH | _____ | _____ | Oil Burner-Light Oils | _____ | Gas-Pool Hot Tub Heater |
| _____ | Furnace Oil-MBH | _____ | _____ | Other-KW | _____ | _____ | Range Hood | _____ | Gas-Stove/Range/Wok |
| _____ | Heat Pump-Tons | _____ | _____ | Prefab Flue New | _____ | _____ | Solar Heat | _____ | Gas-Regulator |
| _____ | Heat Pump-Tons | _____ | _____ | Prefab Flue Replace | _____ | _____ | Tank-Gasoline | _____ | Gas-Space Heater |
| _____ | Heat Pump Aux-MBH | _____ | _____ | Prefab Fireplace | _____ | _____ | Vent Smoke Pipe | _____ | Gas-Water Heater |
| _____ | Unit Heater Electric-KW | _____ | _____ | Tank Fuel Oil | _____ | _____ | Wood Stove | _____ | Gas-Relocate Meter |
| _____ | Unit Heater Gas-MBH | _____ | _____ | Tank Propane | _____ | _____ | Gas-Broiler | _____ | Gas-Other _____ |
| _____ | Unit Heater Fuel-MBH | _____ | _____ | Boiler Repair | _____ | _____ | Gas-Dryer | _____ | Other _____ |

Commercial: New Replacement

Contract Value \$ _____

Equipment Value \$ _____

| QTY | DESCRIPTION | RATING | QTY | DESCRIPTION | RATING | QTY | DESCRIPTION | RATING | QTY | DESCRIPTION |
|-------|--|--------|-------|-----------------------------|--------|-------|------------------------|--------|-------|-------------------------|
| _____ | Ductwork: <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ | _____ | Refrigeration-Tons | _____ | _____ | Unit Heater Oil-MBH | _____ | _____ | Unfired Pressure Vessel |
| _____ | Expansion Tank | _____ | _____ | Unit Heater Gas-MBH | _____ | _____ | Diffuser | _____ | _____ | Wood Stove |
| _____ | Indirect Water Heating | _____ | _____ | Unit Heater Gas-MBH | _____ | _____ | Exhaust Fan | _____ | _____ | Boiler-Miniature |
| _____ | Piping of Equipment | _____ | _____ | Unit Heater Electric-KW | _____ | _____ | Package HT/AC-KW | _____ | _____ | Gas-Dryer |
| _____ | Prefab Flue Replacement | _____ | _____ | Unit Heater Electric-KW | _____ | _____ | Variable Air Volume | _____ | _____ | Gas-Grill |
| _____ | Prefab Fireplace | _____ | _____ | Boiler Hot Water Heat-MBH | _____ | _____ | Other-Tons | _____ | _____ | Gas-Log |
| _____ | Pump Water Circulating | _____ | _____ | Boiler Hot Water Heat-MBH | _____ | _____ | Other-MBH | _____ | _____ | Gas-Log Lighter |
| _____ | Vent Smoke Pipe | _____ | _____ | Boiler Hot Water Supply-MBH | _____ | _____ | Other-KW | _____ | _____ | Gas-Oven/Broiler |
| _____ | Range Hood Fire Protection | _____ | _____ | Boiler Hot Water Supply-MBH | _____ | _____ | Air Compress Rec Tank | _____ | _____ | Gas-Pool/Hot Tub Heater |
| _____ | Range Hood Only | _____ | _____ | Furnace Duct-MBH | _____ | _____ | Air Handler | _____ | _____ | Gas-Range/Stove/Wok |
| _____ | Air Conditioner-Tons | _____ | _____ | Boiler Power-HP | _____ | _____ | Boiler Repair | _____ | _____ | Gas-Regulator |
| _____ | Air Conditioner-Tons | _____ | _____ | Boiler Power-HP | _____ | _____ | Hot Water Storage Tank | _____ | _____ | Gas-Space Heater |
| _____ | Furnace Electric-KW | _____ | _____ | Boiler Steam-MBH | _____ | _____ | Tankless Water Heater | _____ | _____ | Gas-Water Heater |
| _____ | Furnace Electric-KW | _____ | _____ | Boiler Steam-MBH | _____ | _____ | Hydronic Piping | _____ | _____ | Gas-Relocate Meter |
| _____ | Furnace Gas-MBH | _____ | _____ | Chiller-Tons | _____ | _____ | Incremental Heating AC | _____ | _____ | Gas-Other _____ |
| _____ | Furnace Gas-MBH | _____ | _____ | Chiller-Tons | _____ | _____ | Oil Burner Heavy Oils | _____ | _____ | Gas-Other _____ |
| _____ | Heat Pump-Tons | _____ | _____ | Furnace Oil-MBH | _____ | _____ | Oil Burner Light Oils | _____ | _____ | Gas-Other _____ |
| _____ | Heat Pump-Tons | _____ | _____ | Furnace Oil-MBH | _____ | _____ | Paint Booth Exhaust | _____ | _____ | Other _____ |
| _____ | Heat Pump Aux Heat-MBH | _____ | _____ | Furnace Solid Fuel-MBH | _____ | _____ | Solar Heat | _____ | _____ | Other _____ |
| _____ | Heat Pump Aux Heat-MBH | _____ | _____ | Incinerator-LBS/HR | _____ | _____ | Steam Blowdown Tank | _____ | _____ | Other _____ |

Electrical**Residential:** New Replacement

| QTY | DESCRIPTION | RATING | QTY | DESCRIPTION | RATING | QTY | DESCRIPTION | RATING | QTY | DESCRIPTION | RATING |
|-------|-------------------------|--------|-------|-------------------|--------|-------|-------------------|--------|-------|----------------|--------|
| _____ | New Residential Service | _____ | _____ | Baseboard Heat | _____ | _____ | Transformer-KVA | _____ | _____ | Dryer | _____ |
| _____ | Service | _____ | _____ | Unit Heater | _____ | _____ | Fan Coil Unit | _____ | _____ | Humidifier | _____ |
| _____ | Temporary/Permanent | _____ | _____ | Attic Fan | _____ | _____ | Furnace-Electric | _____ | _____ | UPS System-KVA | _____ |
| _____ | Temporary/Construction | _____ | _____ | Ceiling Fan | _____ | _____ | Furnace-Gas/Oil | _____ | _____ | Water Heater | _____ |
| _____ | Sub Panel | _____ | _____ | Central Vacuum | _____ | _____ | Heating Equipment | _____ | _____ | Oven | _____ |
| _____ | Sub Meter | _____ | _____ | Generator-KW | _____ | _____ | Heat Pump | _____ | _____ | Range | _____ |
| _____ | Circuits | _____ | _____ | Hot Tub Pump-HP | _____ | _____ | Compactor | _____ | _____ | Smoke Detector | _____ |
| _____ | Fixtures | _____ | _____ | Hydro Tub Pump-HP | _____ | _____ | Cooktop | _____ | _____ | Other-MBH | _____ |
| _____ | Air Cleaner | _____ | _____ | Motor-HP | _____ | _____ | Dishwasher | _____ | _____ | Other-KW | _____ |
| _____ | Air Conditioner | _____ | _____ | Sump Pump-HP | _____ | _____ | Disposal | _____ | _____ | Other | _____ |

Commercial: New Replacement

| QTY | DESCRIPTION | RATING | QTY | DESCRIPTION | RATING | QTY | DESCRIPTION | RATING | QTY | DESCRIPTION | RATING |
|-------|---------------------------|--------|-------|---------------------|--------|-------|----------------------|--------|-------|--------------------------|--------|
| _____ | Circuits | _____ | _____ | Motor-HP | _____ | _____ | Furnace Gas/Oil-KW | _____ | _____ | Water Heater-KW | _____ |
| _____ | Fixtures | _____ | _____ | Transformer-KVA | _____ | _____ | Heat Pump-KW | _____ | _____ | Other-KW | _____ |
| _____ | Service | _____ | _____ | Transformer-KVA | _____ | _____ | Heating Equipment-KW | _____ | _____ | Other-KW | _____ |
| _____ | Service | _____ | _____ | UPS System-KVA | _____ | _____ | Air Cleaner | _____ | _____ | Carnival/Fair/Circus | _____ |
| _____ | Temp/Construct | _____ | _____ | UPS System-KVA | _____ | _____ | Fan Coil Unit | _____ | _____ | Central Vacuum | _____ |
| _____ | Temp/Construct | _____ | _____ | Compactor-HP | _____ | _____ | Humidifier | _____ | _____ | Dental Chair | _____ |
| _____ | Temp/Permanent | _____ | _____ | Dishwasher-HP | _____ | _____ | Unit Heater | _____ | _____ | Exterior Light Poles | _____ |
| _____ | Temp/Permanent | _____ | _____ | Disposal-HP | _____ | _____ | Cooktop | _____ | _____ | Gasoline Dispenser | _____ |
| _____ | Sub Panel/Sub Meter | _____ | _____ | Oven-KW | _____ | _____ | Hot Tub Pump-HP | _____ | _____ | Sign Fluorescent, #Tubes | _____ |
| _____ | Sub Panel/Sub Meter | _____ | _____ | Range-KW | _____ | _____ | Hydro Tub Pump-HP | _____ | _____ | Sign-Incandescent | _____ |
| _____ | Low Voltage Fire Alarm | _____ | _____ | Air Conditioner-HP | _____ | _____ | Sump Pump-HP | _____ | _____ | Sign-Neon Transformers | _____ |
| _____ | Low Voltage Security | _____ | _____ | Air Conditioner-HP | _____ | _____ | Other Pump-HP | _____ | _____ | Smoke Detector | _____ |
| _____ | Low Voltage Voice/Data | _____ | _____ | Air Handler-HP | _____ | _____ | Compressor-HP | _____ | _____ | Temp Wiring-Tents Stands | _____ |
| _____ | Low Voltage Other | _____ | _____ | Air Handler-HP | _____ | _____ | Other-HP | _____ | _____ | Welder | _____ |
| _____ | Systems Furniture Circuit | _____ | _____ | Ceiling Fan-HP | _____ | _____ | Other-HP | _____ | _____ | X-Ray Equipment | _____ |
| _____ | New Residential Service | _____ | _____ | Baseboard Heat-KW | _____ | _____ | Dryer-KW | _____ | _____ | Other | _____ |
| _____ | Motor-HP | _____ | _____ | Furnace Electric-KW | _____ | _____ | Generator-KW | _____ | _____ | Other | _____ |

Plumbing**Residential:** New Replacement**Piping only:** Plumbing Gas

| QTY | DESCRIPTION | QTY | DESCRIPTION | QTY | DESCRIPTION | QTY | DESCRIPTION | QTY | DESCRIPTION |
|-------|------------------------------|-------|--------------------------|-------|-------------------------|-------|---------------------------------------|-------|----------------------------------|
| _____ | Bathbub/Whirlpool | _____ | Humidifier | _____ | Gas Furnace | _____ | Bidet | _____ | Service/Mop Sink |
| _____ | Dishwasher | _____ | Hose/Bibb/Outside Faucet | _____ | Gas Grill | _____ | Case/Trench Drain | _____ | Storm Drains (hub, areaway, etc) |
| _____ | Disposal | _____ | Ice Maker | _____ | Gas Log | _____ | Condensate Drain | _____ | Trailer Sewer Connect |
| _____ | Sink-Kitchen/Bar | _____ | Laundry Tray/Sink | _____ | Gas Log Lighter | _____ | Fire Sprinkler-Residential | _____ | Trailer Water Connect |
| _____ | Sink-Lav/Bath/Hand | _____ | Lawn Irrigation System | _____ | Gas Oven/Broiler | _____ | Floor Sink/Funnel Drain/On-Site Drain | _____ | Water Booster Pump |
| _____ | Shower | _____ | Pressure Reducing Valve | _____ | Gas Pool/Hot Tub Heater | _____ | Gas Boiler | _____ | Water Treatment Equipment |
| _____ | Water Closet (toilet) | _____ | Washing Machine | _____ | Gas Range/Stove/Wok | _____ | Gas Regulator | _____ | Sump Pump |
| _____ | Backflow Preventer | _____ | Water Heater (non-gas) | _____ | Gas Meter Relocate | _____ | Gas Space Heater | _____ | Other |
| _____ | Floor Drains (sanitary only) | _____ | Gas Dryer | _____ | Gas Water Heater | _____ | Gas Fireplace | _____ | Other |

Commercial: New Replacement

| QTY | DESCRIPTION | QTY | DESCRIPTION | QTY | DESCRIPTION | QTY | DESCRIPTION | QTY | DESCRIPTION |
|-------|------------------------------------|-------|-------------------------|-------|------------------------|-------|-------------------------|-------|---------------------------|
| _____ | Backflow Preventer | _____ | Hose Bibb | _____ | Water Hammer Arrestor | _____ | Gas Log | _____ | Shampoo Sink |
| _____ | Bathbub/Whirlpool | _____ | Humidifier | _____ | Water Heater (non-gas) | _____ | Gas Log Lighter | _____ | Slab Openings |
| _____ | Beverage Dispenser | _____ | Ice Maker | _____ | Yard Outlet | _____ | Gas Fireplace | _____ | Steam Table |
| _____ | Coffee Maker | _____ | Laundry Tray/Sink | _____ | Urinal | _____ | Gas Oven/Broiler | _____ | Trailer Sewer Connect |
| _____ | Condensate Drain | _____ | Pressure Reducing Valve | _____ | Bidet | _____ | Gas Pool/Hot Tub Heater | _____ | Trailer Water Connect |
| _____ | Dishwasher | _____ | Roof Drain | _____ | Case/Trench Drain | _____ | Gas Range/Stove/Wok | _____ | Water Treatment Equipment |
| _____ | Disposal | _____ | Service/Mop Sink | _____ | Dental Chair | _____ | Gas- Relocate Meter | _____ | Water Booster Pump |
| _____ | Downspouts | _____ | Sink-Lav/Bath/Hand | _____ | Gas Boiler | _____ | Gas Roof Top Unit | _____ | Water Treatment Equipment |
| _____ | Drinking Fountain | _____ | Sink-Kitchen/Bar | _____ | Gas Dryer | _____ | Gas Space Heater | _____ | Wet Slack |
| _____ | Fire Sprinkler-Commercial | _____ | Shower | _____ | Gas Fryer | _____ | Gas Sub Meter | _____ | Yard Hydrant |
| _____ | Floor Drains (sanitary only) | _____ | Storm Drain | _____ | Gas Furnace | _____ | Gas Water Heater | _____ | Other |
| _____ | Floor Sink/Funnel Drain/Site Drain | _____ | Washing Machine | _____ | Gas Regulator | _____ | Lawn Irrigation System | _____ | Other |
| _____ | Grease Trap/Oil Separator | _____ | Water Closet (toilet) | _____ | Gas Grill | _____ | Medical Gas | _____ | Other |

Sewer & Water: New Repair Replacement

| QTY | DESCRIPTION | QTY | DESCRIPTION | QTY | DESCRIPTION | QTY | DESCRIPTION |
|-------|-----------------------------|-------|--|-------|---------------------------------|-------|------------------------|
| _____ | Sanitary Sewer Cap Off | _____ | Outside Ejector Pump | _____ | On-Site Water (commercial only) | _____ | Water Service |
| _____ | Sanitary Sewer Lateral Only | _____ | Water Cap Off | _____ | Storm Sewer | _____ | Sanitary Sewer Connect |
| _____ | Inside Sewer Ejector Pump | _____ | On-Site Sanitary Sewer (commercial only) | _____ | Sanitary Sewer Tap | _____ | |